Instructions for Academy Nomination Process

Step 1: Open Nomination File

Submit to my Twin Falls office (address listed below) **as soon as possible:**

_____ Initial three-page application (pages 2-4).
Formal candidacy is established upon receipt of application form.

Step 2: Complete Nomination File

Submit to my Twin Falls office (address listed below) by **November 30, 2011 or sooner:**

_____ Personal one-page letter/essay stating why you are seeking a nomination

_____ Three Recommendation Forms with letters attached (pages 5-7)

_____ Principal/Guidance Counselor Evaluation Form (page 8)
Completed form must be in a sealed envelope signed by the originator across the flap. The originator may not complete one of the Recommendation Forms.

_____ Official copy of high school transcript, including GPA at end of junior year and class rank in a sealed envelope signed by the originator across the flap.
Official copy of college transcripts if applicable.

_____ Official copy of SAT or ACT scores, if not included on transcript.
Direct reporting test scores codes: SAT 4787 or ACT 7372

Step 2 must be submitted as a packet with this form on top. Additional SAT or ACT test scores can be submitted as soon as scores are available.

Mailing address:
ATTN LINDA CULVER
CONGRESSMAN MIKE SIMPSON
1341 FILLMORE STREET # 202
TWIN FALLS ID 83301-5259

Questions: Contact Linda Culver, Academy Nomination Coordinator at (208) 734-7219 or email her at linda.culver@mail.house.gov .

Important Dates to Remember:

November 30, 2011 – Deadline for Step 2 (listed above).
December 2011 – Nominations will be announced.

APPLICATION FOR ACADEMY NOMINATION

U.S. Representative Mike Simpson

PERSONAL DATA

Full legal name_____

Common name used_____

Email Address_____

Legal residence:

Street and Box_____

City, County, State, and ZIP_____

Home Telephone number (include area code)_____

Cell phone number (include area code)_____

Present address (if not same as above):

Street or box_____

City, County, State, and ZIP_____

Home Telephone number (include area code)_____

Cell phone number (include area code)_____

How long have you been a resident of Idaho?_____

Are your parents legal residents of the State of Idaho? Yes No

Please read page 10 for residency requirements.

Birthday (mm/dd/yy)_____ Age_____ Height _____ Weight _____

Birthplace_____ U.S. Citizen Yes_____ No_____

Date Naturalized_____

Social Security Number_____

Parents/Guardians (circle one):

Father's Name_____

Street/Box Address_____

City, State, ZIP_____

Occupation_____ Employer_____

Mother's Name_____

Street/Box Address_____

City, State, ZIP_____

Occupation_____ Employer_____

VETERAN INFORMATION

Are either of your parents a veteran? Yes No

EDUCATION

List high schools, prep schools, and colleges you have attended/are now attending.
Name of School:_____
Graduation Date_____

Name of School:_____
Graduation Date_____

ACADEMY PREFERENCE

Indicate your preference in numerical order. Please do not designate any academy you would not accept. Due to the competitive nature of the nomination process, you may receive a nomination to the academy of your second, third, or fourth choice.

_____ U.S. Air Force Academy
_____ U.S. Military Academy
_____ U.S. Naval Academy
_____ U.S. Merchant Marine Academy

Have you opened a pre-candidate file the academy (academies) you listed? Yes No
If yes, which one(s)?_____
If no, you <u>must</u> contact the academies as soon as possible as your request for nomination will not be considered if you fail to open a candidate file with the academy (academies). Contact information for the academies can be found on page 8.

Have you applied to the United States Coast Guard Academy? Yes No

Have you applied for ROTC? Yes No

Have you applied to following nominating authorities?

Senator James E. Risch_____ Senator Mike Crapo_____
Vice President Joe Biden_____

EXTRACURRICULAR ACTIVITES

Please attached a list of your extracurricular activates. Remember to include:

1. Special awards and honors with dates.

2. School and outside club memberships and activities, noting leadership positions and honors received, with dates.

3. Employment, both after school and in summer, with dates and hours per week.

4. Volunteer involvement, with dates and hours per week.

5. School athletics (note Captain, Varsity letter, MVP, All-League, etc.) with dates.

6. Out-of-school recreational athletics, with dates.

The information above is correct. I am an U.S. Citizen or will be by July 1, 2012; am at least 17 but not 23 years of age on July 1, 2012; am unmarried, not pregnant; have no child support obligation; and am a legal resident of the State of Idaho.

*Due to the **Privacy Act of 1974 (P.L. 93-579)**, federal and state government agencies are prohibited from releasing information or discussing anything regarding another individual without the individual's written permission. Your signature on the page authorizes me, as a United States Representative, to contact the proper officials on your behalf, to discuss the matter and receive any information pertinent to you and your concerns.*

Signature_____ Date_____

Please return this form by November 30, 2011 to:

ATTN LINDA CULVER
CONGRESSMAN MIKE SIMPSON
1341 FILLMORE STREET # 202
TWIN FALLS ID 83301-5259

United States Service Academy Nomination Recommendation Form

U.S. Representative Mike Simpson

To be completed by applicant's counselor, teacher, principal, employer, minister, priest , coach or adult friend

Name of applicant_____

First Middle Last

The person named above is applying to one or more of the United States Service Academies and you have been asked to provide a recommendation. The academies provide a college education leading to a career as an officer in the Armed Forces. Your recommendation will help me to select the best possible candidates. Please complete this form and attach a letter addressing all of the questions below. Your generous help is greatly appreciated.

Name (signature):_____Date_____

Name (printed):_____ Title:_____

Name of School:_____ Telephone:_____

Address:_____

Your relationship to Applicant:_____

Please address the following questions in your recommendation letter.

1. How long and in what capacity have you know the applicant?

2. What are the leadership characteristics of the applicant?

3. What are the personality traits of applicant for leadership (strengths and weaknesses)?

4. How does the applicant work under pressure?

5. How does the applicant get along with others?

Please return the completed form with your recommendation letter attached to the form to applicant for inclusion in his/her application packet. If you have any questions, please contact Linda Culver at (208) 734-7219. Again, thank you for your help.

Sincerely,
Mike Simpson
Member of Congress

United States Service Academy Nomination Recommendation Form

U.S. Representative Mike Simpson

To be completed by applicant's counselor, teacher, principal, employer, minister, priest , coach or adult friend

Name of applicant_____

First Middle Last

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Address:_____

Your relationship to Applicant:_____

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Sincerely,
Mike Simpson
Member of Congress

United States Service Academy Nomination Recommendation Form

U.S. Representative Mike Simpson

To be completed by applicant's counselor, teacher, principal, employer, minister, priest , coach or adult friend

Name of applicant_____

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Name (signature):_____Date_____

Name (printed):_____ Title:_____

Name of School:_____ Telephone:_____

Address:_____

Your relationship to Applicant:_____

Please address the following questions in your recommendation letter.

1. How long and in what capacity have you know the applicant?

2. What are the leadership characteristics of the applicant?

3. What are the personality traits of applicant for leadership (strengths and weaknesses)?

4. How does the applicant work under pressure?

5. How does the applicant get along with others?

Please return the completed form with your recommendation letter attached to the form to applicant for inclusion in his/her application packet. If you have any questions, please contact Linda Culver at (208) 734-7219. Again, thank you for your help.

Sincerely,
Mike Simpson
Member of Congress

United States Service Academy Nomination
Principal or Guidance Counselor Evaluation Form

U.S. Representative Mike Simpson

To be completed by applicant's principal or guidance counselor

Name of applicant_____

First Middle Last

The person named above is applying to one or more of the United States Service Academies and you have been asked to provide a recommendation. The academies provide a college education leading to a career as an officer in the Armed Forces. Your recommendation will help me to select the best possible candidates. Note: The person completing this form must be the applicant's high school principal or guidance counselor. Please complete this form using additional paper if needed. Your recommendation will only be shared with the applicant upon his/her request. Your help is greatly appreciated.

1. What are the leadership characteristics of the applicant?

2. What are the personality traits of applicant for leadership (strengths and weaknesses)?

3. How does the applicant work under pressure?

4. How does the applicant get along with others?

GENERAL COMMENTS and/or RECOMMENDATIONS regarding applicant?

Please return the completed form in a sealed envelope with your name signed across the flap to the applicant for inclusion in his/her application packet. If you have any questions, please contact Linda Culver at (208) 734-7219. Again, thank you for your help.

Name (signature):_____Date_____

Name (printed):_____ Title:_____

Name of School:_____ Telephone:_____

Address:_____

Sincerely,
Mike Simpson
Member of Congress

TIPS FOR SUCCESS

Contact Academies

It is very important to contact **each** academy you have chosen as soon as possible and open a pre-candidate file. Your request for a nomination will not be considered if fail to contact the academies.

United States Military Academy (West Point): http://admissions.usma.edu/	Director of Admissions U.S. Military Academy 600 Thayer Rd. West Point, NY 10996-9902 1-845-938-4041 Director of Admissions 1-800-822-2769
United Stated Naval Academy (Annapolis): http://www.usna.edu/Admissions/	Candidate Guidance Office U.S. Naval Academy 117 Decatur Rd. Annapolis, MD 21402-5018 1-410-293-4361 Candidate Guidance Office 1-800-638-9156
United States Air Force Academy: http://www.academyadmissions.com/	Admissions Office, HQ USAFA/RRS United States Air Force Academy 2304 Cadet Dr., Suite 200 USAF Academy, CO 80840-5025 1-800-443-9266
United Stated Merchant Marine Academy: http://www.usmma.edu/admissions/default.htm	Admissions Office U.S. Merchant Marine Academy 300 Steamboat Road Kings Point, NY 11024-9997 1-800-732-6267

United States Coast Guard Academy

The USCGA is the only service academy that does not require a congressional nomination. To be considered for an appointment to the USCGA you must submit an application and supplemental information to the academy by March 1st of the year of entrance. Since, you are already collecting much of the supplemental information requested by the USCGA, such as high school transcripts, ACT/SAT test scores and evaluations; it is a good idea to submit an application the USCGA. For more information about the USCGA, visit http://www.cga.edu/display.aspx?id=2904 or contact Shirley Nayden, USCGA Idaho Admissions Partner at 208) 703-7325.

Early SAT/ACT Testing

This is very important, since the Academies use test scores as a primary method of evaluating candidates. If you take the tests in the spring of your junior year, you have a chance to retake them in the fall and raise your scores.

Nominations

Every candidate is eligible for the four congressional nominations – one from the Vice-President, one from each of their U.S. Senators and one from the U.S. Representative of their congressional district. Due to the competitive nature of the nomination process, you should seek as many nominations as possible. Be sure to contact both Senators and the Vice-President of the United States.

Vice-President Joe Biden
Eisenhower Executive Office Building
Washington, DC 20501
http://www.whitehouse.gov/administration/vice-president-biden

Senator Mike Crapo
610 Hubbard Street, Suite 209
Coeur d'Alene, Idaho 83814
208-664-5490
http://crapo.senate.gov/services/academy_nominations.cfm

Senator James E. Risch
610 Hubbard Street, Suite 121
Coeur d'Alene, Idaho 83814
208-667-6130
http://risch.senate.gov/public/index.cfm?p=ServiceAcademies

Mail Early and Use Proper Postal Addressing

Remember to mail your application packets earlier – allow at least 10 days for mail to reach Congressman Simpson's office. Also, use the proper postal addressing to ensure timely delivery. The following format should be used:

ATTN LINDA CULVER
CONGRESSMAN MIKE SIMPSON
1341 FILLMORE STREET # 202
TWIN FALLS ID 83301-5259

If you have any questions, please feel free to contact my office at (208) 734-7219.

Residency

Please read the following memo on residency requirements.

If you are seeking a nomination to a military academy, you should apply with the U. S. Representative from your legal state/district of residency. You may not apply to more than one Congressman or in more than one state. Congressman Simpson is the U.S. Representative for the 2nd Congressional District of Idaho therefore you must legally reside in the 2nd Congressional District of Idaho to apply for a nomination from Mr. Simpson.

In addition to Congressman Simpson, you may also apply to both Senators of Idaho and the Vice-President of the United States.

Please keep in mind, the place you currently reside does not necessarily constitute your legal residence. If you are a student, you must use your parent's legal state of residence. For instance, if your parents were transferred by the military to Idaho but their legal residence is Texas, you must apply with the Representative from the Texas Congressional District, even though you now live in Idaho.

Here are key questions that determine residency for you and your parents:

Legal State of Residency?

Home of Record?

In which state do your parents pay taxes?

In which state are your parent's cars registered?

In which state do your parents vote?

If your father/mother is a legal resident of another state yet your other parent works in Idaho and is able to answer Idaho to the above questions, then you may claim Idaho. However, if neither parent fits the criteria, you must apply in their legal state and district.

The academies are very strict about residency requirements, so if you have any questions, please contact Linda Culver at 208-734-7219. Non-student applicants should also call if they need assistance in this determination.